

Application Form for EDRMS Certification Test

National Test Center / National Records & Archives Authority

Applicant name

*Name of the agency /company

Applicant address

*Address of the agency /company

Applicant website

* Website of the agency /company

Applicant contact email (this should be a publicly contactable email address for general enquiries)

*Contact email of the agency /company

Contact Person Name

Email Address

Phone Number

System/Product name (in full)

System /Product version to be tested (indicate clearly the major version numbers)

Describe the general features given by the system/product (e.g. records management)

Describe the hardware, software and OS environment(s) in which it is intended to test the solution

List of software installed

No	Name of Software	Type	Version Number	Server Name

- Name of the software e.g. Oracle
- Type e.g. Database

List of servers

No	Name of Server	Platform	Hardware	IP Address and Domain Name

- Hardware specification e.g. (RAM, Storage, CPU...)

User credentials

No	User Name	Password	Type of User

- Type of User E.g. (IT Admin, normal user, Database Admin, application Admin, Records Admin ...)

Attachments:

- Technical specifications in softcopy
- Technical limitations & documentation known bugs or issues with system/product in softcopy
- Complete list of product features in softcopy
- Technical guide, user manual & admin manual in softcopy for the system/product.